

**No.DDDKER/2338/2021-F1**

Sealed quotations are invited for the supply of the materials specified in the scheduled attached below/over leaf. The rates quoted should be for delivery of the articles at the places mentioned below the schedule. The necessary superscription, the due date for the receipt of quotations the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted below. Any quotation received after the time fixed on the due date is liable to be rejected. The maximum period required for delivery of the articles should also be mentioned.

The acceptance of the quotations will be subject to the following conditions:-

1. Acceptance of the quotation constitutes a concluded contract. Nevertheless, the successful tenderer must within a fortnight/a month after the acceptance of his quotation furnish 5 per cent of the amount of the contract as security deposit and execute an agreement at his own cost for the satisfactory fulfillment of the contract, if so required.

2. Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the officer's expense from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event the Government reserve also the right to remove the defaulter's name from the list of Government suppliers permanently or for a specified number of years.

3. Samples, duty listed should be forwarded wherever possible under separate cover and the unapproved samples got back as early as possible by the officers at their own expenses and the Government will in no case be liable for any expense on account of the value of the samples or their transport charges etc. In case, the samples are sent by railway, the railway receipt should be sent separately and not along with the quotation since the quotation will be opened only on the appointed day and demurrage will have to be paid if the railway parcels are not cleared in time. The approved samples may or may not be returned at the discretion of the undersigned. Samples sent by V.P.P. or freight to pay will not be accepted

4. No representation for enhancement of price

**Quotation No.17/2021-22**

5. Any attempt on the part of tenderers or their agents to influence the officers concerned in their favour by personal canvassing will disqualify the tenderers.

6. If any license or permit is required, tenderers must specify it in their quotation and also state the authority to whom application is to be made.

7. The quotation may be for the entire or part supplies. But the tenderers should be prepared to carry out such portion of the supplies included in their quotations as may be allotted to them.

8. The prices quoted should be inclusive of all taxes, duties, cesses, etc. which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.

9. The tenderers should quote also the percentage of rebate (discount) offered by them in case the payment is made promptly within fifteen days/within one month of taking delivery of stores.

10. Special conditions, if any, printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchase.

Superscription : **"Quotation No.17/2021-22 for Purchase Of Fan In Directorate**  
Due date and time for receipt of quotation **10/02/2022 2pm**

Date and time for opening of quotations: **10/02/2022 3pm**

Date upto which the rates are to remain firm for acceptance : **3months**

Designation and address of officer to whom the quotation is to be addressed :

DIRECTOR  
Dairy Development Department  
Pattom, Thiruvananthapuram  
Place : Thiruvananthapuram  
Date : **26/01/2022**

**DIRECTOR(i/c)**

once accepted will be considered during the currency of the contract.

**SCHEDULE OF ITEMS**

SL.No	Name of item	Quantity	Unit
1	Wall Mount Fan	4	Nos.
2	Pedestal Fan	1	Nos.
3	Ceilling Fan	1	Nos.

**OTHER CONDITIONS**

1. The rate quoted should be inclusive of all taxes and expenses
2. The payment will be made only after satisfactory supply and survey of goods
3. The payment will be made only after signing the agreement.
4. The firm shall have GST Registration
5. Terms and Conditions shall be specified
6. A list of costumers in Thiruvananthapuram district has to be attached
7. If the firm is any authorized dealer, details have to be enclosed.

**Signature valid**

DIRECTOR (C)  
Digitally signed by P  
SURESHKUMAR  
Date: 2023.04.25 16:09:32  
IST  
Reason: Approved